

### Overview

#### 1 – Soft Skills

+ two "table topic" exercises

#### 2 – Slideshow Basics

#### 3 – Self Improvement

+ questions for practise talks

### Use Your Voice

Speak loudly

Speak slowly

Be expressive

# **Eye Contact**

Don't avoid everyone's eyes!

Don't fixate on one person!

Try the figure-of-eight pattern

# Positioning and Movement

Don't stand behind your laptop

Move from side to side

## **Body Language and Gesticulation**

Assume an open stance

Move your arms!

Imagine silently describing your ideas

### Table Topic 1: Gesticulation Sharades

Get into groups of at most four.

You will each be given a list of adjectives.

You have to silently act them out.

Move onto the next person when guessed correctly.

Order: A1, B1, C1, D1, A2, B2, ...

### Personableness

Be kind to the audience

Tell us a joke! (sometimes)

# Story Telling

"Your audience members are log-space machines"

Tell simple stories

Repeat imporant points thrice

## Recap

1 − Soft Skills ✓



Use your voice Share eye contact Move around **Gesticulate** Show personality Tell simple stories

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### Know Your Slides

Never read off your slides

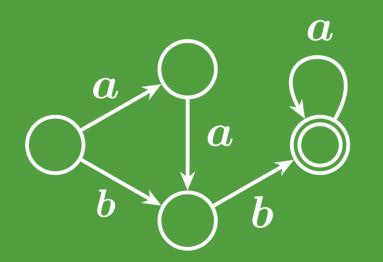
Always simplify your slides

Try different methods to remember

## One Point Per Slide

### Less is More

Pictures > nothing > unnessary text



VS

Let 
$$\mathcal{A} = (\Sigma, Q, \delta, q_i, F)$$
  
be an automaton...

# Title Slides are Important



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## Conclusion Slides are also Important

Don't use a blank "Thank you!" slide

Write down the main takeaways

Make it obvious when the audience should clap!

## Overview & Recaps Slides

"Tell them what you are going to say"

"Say it"

"Tell them what you said"

## Recap

1 − Soft Skills ✓



2 − Slideshow Basics ✓



Know your slides One point per slide Title and conclusion slides are important

Less is more Do recaps;)

## Recap

1 − Soft Skills ✓



2 − Slideshow Basics ✓



Know your slides One point per slide Less is more Title and conclusion slides are important

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3 – Self Improvement

## Easy Option: Practice Presentations

Present to at least 2 people

Make your audience give you feedback

Try giving your talk to a "outside friend"

## Intermediate Option: Record Yourself

Record both practice and "live" presentations

Watch them back!

Identify one weakness to improve on

## Hard Option: Try Public Speaking

Well done for being here!

#### **Table Topic 2: Tone of Voice**

Get into groups of at most four.

You will each be given a scenario and a tone.

You will deliver a "talk" for at most three minutes.

At the end the group guesses your tone.

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**Example** 

You are the mayor opening a new tram line and you are *anxious*.

### **Public Speaking Practise**

- 1) What is the toughest phone call you've had?
- 2) Should humans colonise Mars?
- 3) Should access to the internet for children be limited?
- 4) Do you think żabka should be open on Sundays?
- 5) Explain a goal you would like to achieve within the next year.
- 6) What is one major change would you make to MIMUW?
- 7) If you had a time machine, when and where would you go?
- 8) Tell us about something that really annoyed you recently.

#### How to make a more engaging talk

1 – Soft Skills

Use your voice Share eye contact Move around

**Gesticulate** Show personality Tell a simple story

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Title and conclusion slides are important Do recaps

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Practise, Practise Record youself Do more public speaking

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#### Thank you!

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